

# THINK DIGNITY

Hands-on Advocacy &  
Activism with the Homeless

## Announcing Opportunities on Board of Directors and Board Committees

Think Dignity is a 501(c)(3) non-profit organization whose mission is to inspire, empower, and organize the community to advance basic dignity for those living on the streets. We embrace a vision in which dignity is a human right, everyone is valued, and each has a safe place to lay her head. Since 2006, Think Dignity has led social justice campaigns and provided cutting-edge services such as a transitional storage center, youth legal representation, 24/7 bathrooms, and mobile showers. Think Dignity is now recruiting members for its Board of Directors (“Board”) and Board committees to support the organization as it grows and adapts to meet the challenges of COVID-19.

Our board is deeply passionate about Think Dignity’s mission and vision. In addition to standard governance roles and responsibilities, board members serve as community leaders and actively fundraise and network to advance basic dignity. Serving on the Board is an excellent opportunity for community leaders, activists, seasoned professionals, budding entrepreneurs, and anyone else looking to make a real and lasting impact on the lives of others. Board membership is a rewarding experience, which allows you to give back to the community, showcase your leadership skills, and network with others passionate about our city and its diverse communities.

### Position Title

Think Dignity Board Member

### Description

Think Dignity’s Board is both a governance and working board. That means Board members are responsible for guiding the organization to achieve its mission, vision, and strategic goals. Board members also provide financial oversight and ensure compliance with the organization’s legal and ethical requirements. Board members oversee and guide the Executive Director. And finally, as a working board, Board members help to fundraise and execute our programs as active volunteers.

### Duties

Board member positions are for two years with an option to renew. Board members commit to:

- Assist in governing Think Dignity through financial oversight and active engagement.
- Serve as a fiduciary to the organization.
- Prepare for, and attend, bi-monthly board meetings (by phone or zoom for foreseeable future), specially set meetings, and the annual retreat.
- Provide effective and strategic leadership and teamwork.
- Serve on a Board committee (*i.e.*, Communications, Development, Operations & Finance, Programs), which meet by phone or zoom during months the Board does not meet.
- Secure or contribute funds and/or in-kind donations.
- Stay informed about Think Dignity’s programs and impact on the community.
- Be an ambassador for the organization and network about Think Dignity and its programs.

Board members also help, as they are able, to:

- Identify or introduce new donors to Think Dignity.
- Identify or introduce new Board members, Board committee members, and/or volunteers.
- Volunteer at Think Dignity programs and invite their family, friends, and colleagues.
- Use their talent and skills to advance basic dignity and Think Dignity in the community.

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**Position Title**

Think Dignity Communications Committee

**Description**

Think Dignity’s Communications Committee is responsible for the organization’s messaging and branding as well as its public relations, press stories, and online and social media presence.

**Duties**

Committee membership is a one-year term with the option to renew. A committee position is an excellent way to volunteer and decide whether a Board position is a good fit. The Committee meets bi-monthly (by phone or zoom for foreseeable future) and is responsible for the following:

- Website development coordination and content
- Public relations (*e.g.*, media training and coordination, press releases)
- Marketing (*e.g.*, collateral, ads, swag)
- Social Media oversight
- Branding/messaging
- Creative Content (*e.g.*, Think Dignity videos, photos, etc.)

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**Position Title**

Think Dignity Development Committee

**Description**

Think Dignity’s Development Committee supports the organization’s fiscal health through philanthropy and development.

**Duties**

Committee membership is a one-year term with the option to renew. A committee position is an excellent way to volunteer and decide whether a Board position is a good fit. The Committee meets bi-monthly (by phone or zoom for foreseeable future) and is responsible for:

- Identifying and writing grants
- Identifying and courting donors
- Planning donor appreciation events and writing thank-you notes
- Soliciting planned giving
- Making year-end asks

- Support for fundraising endeavors

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**Position Title**

Think Dignity Operations & Finance Committee

**Description**

Think Dignity’s Operations & Finance Committee supports the organization in the areas of finance, accounting, human resources, and information technology.

**Duties**

Committee membership is a one-year term with the option to renew. A committee position is an excellent way to volunteer and decide whether a Board position is a good fit. The Committee meets bi-monthly (by phone or zoom for foreseeable future) and is responsible for:

- Finance and Accounting
- IT and HR
- Internal Controls
- Governance and Compliance
- Financial Statements
- Develops Procedures for Administrative Management

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**Position Title**

Think Dignity Programs Committee

**Description**

Think Dignity’s Programs Committee ensures that the organization’s programs have a viable and sustainable strategy, are sufficiently resourced, and are achieving their intended impact.

**Duties**

Committee membership is a one-year term with the option to renew. A committee position is an excellent way to volunteer and decide whether a Board of Directors position is a good fit. The Committee meets bi-monthly (by phone or zoom for foreseeable future) and is responsible for:

- Volunteer recruitment
- In-kind donation coordination
- Liaison between Board and staff on program implementation
- Assist with Summer and Winter Survival Distributions
- Strategizing program roll-outs

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## **Think Dignity is an Equal-Opportunity Employer**

Think Dignity supports the principle that all persons are entitled to equal opportunity and does not discriminate on any basis prohibited by law. Think Dignity is committed to identifying and implementing positive, aggressive, and persistent measures to assure equal opportunity in the recruitment, hiring, and promotion of staff in light of ongoing economic injustices suffered by many people because of their sex, race, color, religion, pregnancy, national origin, political affiliation, ancestry, citizenship, age, marital status, physical or mental disability, medical condition, sexual orientation, or gender identity. Think Dignity is a federal 501(c)(3) non-profit organization and California public benefit corporation.